

Press Benevolent Association Board of Directors

Meeting Minutes

July 2, 2020, at 6:00 p.m.

Held remotely via Zoom due to the coronavirus outbreak. Dan Petty, Megan Jurgemeyer, Jim Clarke, Skyler McKinley, Larry Ryckman, Jim Hill, Roger Ogden, Tom Foutch

1. Quorum, Call to Order **6:05 p.m.**
2. Approval of Minutes | *Dan Petty* | **6:05 p.m., 1 minute** *Larry moves to approve; Skyler seconds. Approved on voice vote.*
3. Manager's Report | *Tom Foutch* | **6:06 p.m., 11 minutes**
 - a. PPP Loan program forgiveness – The process has changed again, giving us more time to use the money. We now have 24 weeks to spend the entire \$21,000. We should not request forgiveness until we have done so. We will use the entire amount for payroll and utilities.
 - b. Club closure – We have been required to close again. Because we don't serve food, we fall under the rules for bars. Right now, the closure is expected to last 30 days.
 - c. Manager transition – Jim will take on additional responsibilities during this time.
 - d. Mezcla Maggie – making payments at 60%.
4. Treasurer's Report | *Kevin Vaughan* | **6:17 p.m., 13 minutes**
 - a. In Kevin's absence, Dan and Tom walk board through financials. Money is being pulled from DPC checking to cover PBA payroll. Tom's "COVID bonus" is reflected in this amount. He will forego his next two checks. Jim also received a bonus, thanks to Skyler.
 - b. The bulk of the bills will be set up for automatic payment. Dan and Tom will work out how checks are written for other payments.
5. New Business | **6:30 p.m., 0 minutes**
 - a. None
6. Adjourn | **6:30 p.m.** *Jim C. moves to approve; Roger seconds. Approved on voice vote.*