

DPC Board of Directors Meeting Minutes

In attendance in-person: Dan Petty, Jim Clarke, Kevin Vaughan, Larry Ryckman, Jim Hill, Roger Ogden, Skyler McKinley, Tom Foutch. **Remote:** Holly Gauntt, Laura Frank, Noelle Phillips.

Absent: Megan Jurgemeyer

1. Meeting called to order at 6:36 p.m.
2. June board meeting minutes approved. Clarke motions, Ogden seconds. Motion carries unanimously.
3. New Memberships:
 - a. 1 new membership. Rob Reuteman, who applied as a retired member and is formerly with the Rocky Mountain News and Colorado State University.
 - b. Motion approved by Vaughan, Frank seconds. Motion carries unanimously.
4. Damon Runyon Award
 - a. Has moved to be remote fully on Sept. 12, broadcast from the Denver Press Club.
 - b. Ticket holders have been notified
 - c. Need lists from sponsors for gift boxes, names and emails for Zoom links.
 - i. Jim Clarke and his wife are handling the gift boxes
 - d. Walkthrough completed with Production Services International
 - i. Dress rehearsal will be on Saturday, Sept. 12 at noon. Show begins just before 5:30 p.m. with VIP reception with Judy Woodruff.
 - e. Ticket sales have been reopened and Petty asks the board to get the word out.
 - f. Production underway for the student videos
 - g. PSI has given a quote for production in the DPC, but Petty will negotiate with them.
5. President's report:
 - a. GM situation: The plan is to proceed with Jim Bofenkamp as the interim solution.
 - b. Discussion ensues about whether to move forward with an executive director position to focus on membership, fundraising and organizational growth vs. building management. General agreement that we should go in the direction of hiring an executive director focused on fundraising and membership.
 - c. Presidential transition
 - i. Petty will begin graduate school in August and will be remote. Runyon will be his last event as president, and by the end of September, Kevin Vaughan will take over in the role. Kevin and Dan are speaking weekly to facilitate the transition.
 - ii. Still outstanding is who will serve as treasurer.
 - d. Legal structure updates
 - i. 4 options: create new org, status quo, consolidate to a 501(c)3
 - ii. Need to resolve the liabilities. Need to figure out the org structure and then the path forward on the liability will work out of that
 - iii. Question of COVID-19 insurance: the recommendation is no for additional coverage

- e. Taxes have been filed
- 6. State Historical Fund and Building updates
 - a. Jim Clarke briefs the board to say there's still a Sept. 1 start date to begin replacing the roof, but it's dependent on delivery of the new heating and cooling unit that will be mounted on the roof. Chimneys have been rebuilt.
- 7. Manager's Report
 - a. Tom Foutch briefs the board that
- 8. Treasure report
 - a. No financial reports because Marie and Voss are only preparing them quarterly while we remain shut down.
- 9. Committee reports
 - a. No updates on Legacy Funds
 - b. No update on events
 - c. Challenge to do two events in August
 - i. Potential panel on media diversity & George Floyd protests (an Aug. 4 online panel).
 - ii. Suggestion of a panel on the CD3 race
 - d. No updates on marketing and social media
 - e. Seeking a new membership chair
 - i. Even with new job for Linda, the committee needs board representation
- 10. Board enters an executive session at 8:02 p.m. to discuss compensation for the interim General Manager position.
 - a. Skyler motions, Kevin seconds. Motion carries
 - b. Move back to regular order at 8:16 p.m.
 - c. Motion to approve personnel decision to hire Jim Bofenkamp as interim GM position at \$20 per hour at no more than 10 hours per week. Gauntt motions, Roger seconds, and the motion carries unanimously.
- 11. New business:
 - a. Jim Clarke wants to take the boards down off the windows
 - i. Opens for discussion, no change in board position — keep them in place while social unrest remains a risk for the Club.
- 12. Skyler motions for a commendation for the years of service to the Denver Press Club: Holly seconds. Motion carries unanimously.
- 13. Skyler motions to accept the resignation of Tom Foutch as General Manager of the Denver Press Club effective as of July 28, 2020. Jim Clarke seconds. Motion carried unanimously.
- 14. Skyler moves the club president and treasurer to pursue an offer and discussion with Jim Bofenkamp to cover interim GM duties at \$20 per hour and a max of 10 hours of week. Larry seconds. Motion carries unanimously.
- 15. Motion to adjourn by Jim Clarke. Noelle Phillips seconds. Motion carries unanimously.
 - a. Meeting adjourns at 8:26 p.m.