

# Press Benevolent Association Board of Directors Meeting Minutes

January 28, 2020, at 6:08 p.m.

1. Quorum, Call to Order. *Attending: Frank, Clarke, Rykman, Ogden, Vaughan, McKinley, Petty, Shapley, Gauntt, Foutch*
2. Manager's Report | *Tom Foutch* | **6:09 p.m.**, [Link to report](#) *Discussion around accounting reporting and practices. Discussion about our Point of Sale system (Aloha) and issues navigating the two corporations. Discussion about catering contract.*
3. Treasurer's Report | *Kevin Vaughan* | **6:28 p.m.**
4. New Business | **6:29 p.m.**, **2 minutes** *Discussion on host responsibility statement that will be given to people who lease the club, and adding/creating a venue rental agreement for folks.*
5. Approval of Minutes | *Dan Petty* | **6:32 p.m.** **Vaughan moved to approve; Ogden second. Approved on voice vote**
6. Adjourn | **6:32 p.m.**